Little Scholars’ Academy, Amroha

**INSTRUCTIONS/GUIDELINES FOR ACADEMIC SESSION 2023 – 2024**

Name of the student.................................................. Class .....................Section................Date:………………….

 Dear Parents / Guardians,

**1.** The present academic session (2023 – 2024) of the school is ending on 31stMarch, 2023 and the new

 academic session (2023 – 2024) commences from 1stApril, 2023. The regular studies of your ward(s)

 will start from 1stApril, 2023 onwards. **Send your ward(s) regularly to school from** 1stApril, 2023**as**

 **the syllabus covered before the summer vacation will not be repeated in the class.**

**2.** You are requested to **come to the school along with your ward/s from 27th March to 29th March ,2023 (9:00 AM to 2:00 PM)** for discussing the previous year’s progress and the changes for the upcoming session.

**3. You are requested to deposit the three months’ fee (April, May, June 2023) from 1st April till 15th April, 2023 in the school’s accredited bank** (IDBI Bank, T. P. Chouraha, Amroha/Punjab and Sind Bank, Bijnor Road,Amroha). After 15th April, 2023 ,late fine of 20/- per day will be imposed.Late fees can be deposited upto 30thApril, 2023. **After this the name of the student will be struck off from Student Register(S.R.) and new admission has to be taken.**

**4.** The students who have deposited the fee shall report to the school. The parents who are facing problems in submitting three months’ fee should contact the office.

**5.** The school timings from 1st April, 2023 will be as follows –

NUR. to U.K.G. – 7:45 A.M. to 11:40 am ,Classes I to XII –7:45 A.M. to 1:20 P.M.

**6. NUR. to U.K.G. students will not be allowed to stay in the school after 12:00Noon. Parents having problem regarding this must contact the school office on 31st March to 2ndApril,2023.**

**7.** In the case of emergency,the student will be handed over to the respective parents/authorised guardians only on producing CRC (child receiving card) of the **current session**.The CRC of the previous session will not be accepted. Do not give C.R.C. to the students. The parents are requested to collect the new C.R.C. of their ward/s from 27th March to 29th March ,2023.

**8.** T.C.or any other certificate will be issued after three days from the date of the student’s application for the same.

**9.** In case of any inconvenience/grievances regarding the school transportation services, you are requested to contact the transport office from 27th March to 29th March,2023.**Transport helpline no. 7351266777.**

**10.** Parents are requested to send their child to the school on time.Late comers will not be allowed to enter

 the school or they will be asked to pay the fine on getting late.

**11.** Students of classes 3rdto 8th shall choose one among the three activities (dance/music/taekwondo) as per

 their interests and students of class 5th shall choose one among the three languages

 (French/Sanskrit/Urdu).

**12.** **Registrations for admissions are open for NURSERY to IX and XI (PCM,PCB,Commerce) for both boys and girls.For further enquiry- contact 7535952222**.

 I hope all the instructions in this circular are explicit. In case of any doubt/s, please feel free to contact in the office. My blessings to all the students for the forthcoming session.

**ggg**

**Principal**

**(L. S. A.,Amroha)**